

JUNE 2021 VOL. 1 ISSUE 6

# VOLUNTEERING IN STYLE



MONTHLY WYANDOTTE COUNTY 4-H VOLUNTEER TIP SHEET

Hi Volunteers!

I cannot thank you all enough for the roles you play through the year, but especially during fair season. I am encouraged by each of you as we continue to make the best better, together. After fair comes our end of the year tasks which are an important piece for clubs and projects to stay active and in good standing. Please begin preparing for the end of the year and even the beginning of the next 4-H year that begins in October.

Jessie & Debra

## DO, REFLECT, APPLY RESOURCES

- [KS 4-H Clover Classroom](#): These challenges will enhance the learning, leadership and community service within each project area
- [4-H At Home](#): Explore fun, educational activities and learning experiences for kids and teens to do at home.

**For more information contact:**  
**Jessie Carr, 4-H Youth Development Agent**  
[carrjessie@ksu.edu](mailto:carrjessie@ksu.edu)

**Debra Sweeten, 4-H Youth Development Program Assistant**  
[dsweeten@ksu.edu](mailto:dsweeten@ksu.edu)



Wyandotte County  
4-H



Wyandotte County  
4-H Website

## VOLUNTEER RESOURCES

- [COVID-19 Meeting Guidelines](#)
- [KS 4-H Calendar](#): Stay up to date with KS 4-H Events
- [Kansas 4-H Tip Sheet](#): stay up to date with announcements from Kansas 4-H
- [4-H Club Corner](#): brand new resources to help you continue to create a meaningful 4-H experience
- [WyCo 4-H Newsletter](#)

## AUGUST 4-H CLUB CHECKLIST

- At Club meetings, begin preparations for new officer elections in September, with the new officers taking positions in October.
- By October 1, 4-H Club Organizational Form is due to 4-H staff at KSRE office.
- Encourage members to begin preparing the forms for Record Keeping and KAPs

Submit [annual forms](#) to KSRE WyCo 4-H staff by due dates. [Link to forms.](#)

### Due October 1

- 4-H Club Organizational Form - Newly elected officer's names

### Due November 1

- 4-H Club and Project Financial Review Forms - 4-H Clubs, Projects or groups who have a bank account or eIN number, need to annually complete a Financial Review. Notice, the treasurer and check signers cannot be the reviewers. This specific review form must be used, as it is the only financial review form approved by Kansas State University.
- 4-H Club Treasurer's Record Book - 4-H Club Treasurer must use the 4-H Treasurer's Record Book throughout the year and submit it annually to WyCo 4-H Staff.
- 4-H Club Secretary's Meeting Minutes - 4-H Club Secretary is to use the 4-H Secretary's Record Book throughout the year and submit it annually.
- 4-H Club By-Law Reviews - Newly elected Club President, along with Club Leader and others in the club must review the club's bylaws annually. Copies of the reviewed or revised By-laws, signed and dated by the reviewers and by the newly elected Club President and Club Leader are to be submitted.

**Kansas State University Agricultural Experiment Station and Cooperative Extension Service**

K-State Research and Extension is an equal opportunity provider and employer. Kansas State University is committed to making its services, activities and programs accessible to all participants. If you have special requirements due to a physical, vision, or hearing disability, contact Jessie Carr, 4-H Youth Development Agent, 913-299-9300 ext. 105.