

# WYANDOTTE COUNTY 4-H COUNCIL OFFICER APPLICATION

Complete this form and remit to WyCo 4-H Staff by October 1, 2018

Name: \_\_\_\_\_ 4-H Age: \_\_\_\_\_ 4-H Club: \_\_\_\_\_

See the Officer positions' basic descriptions shown in the Wyandotte County 4-H Bylaws, which are posted in the Wyandotte County 4-H website at <http://www.wyandotte.k-state.edu/4-h/>

Office desired: (Rank by choice with 1 is first choice, 2 is second choice, etc.)

- \_\_\_\_\_ President
- \_\_\_\_\_ Vice-President
- \_\_\_\_\_ Treasurer
- \_\_\_\_\_ Secretary
- \_\_\_\_\_ Reporter



*Pledge ...*

*My head to clearer thinking  
My heart to greater loyalty  
My hands to larger service, and  
My health to better living, for my club,  
my community, my country, and my world.*

Previous club/county offices held:

Office: \_\_\_\_\_ Club/County: \_\_\_\_\_ Year: \_\_\_\_\_

Office: \_\_\_\_\_ Club/County: \_\_\_\_\_ Year: \_\_\_\_\_

**If elected, I agree to attend 4-H Council meetings and 4-H Executive Council meetings, to serve as youth Chair to at least one 4-H Council Committee, and to fulfill officer duties to the best of my ability.**

Signature: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Leader Signature: \_\_\_\_\_

Date: \_\_\_\_\_

WYANDOTTE COUNTY 4-H COUNCIL  
BY-LAWS

**(A CONDENSED VERSION TO SHOW only the OFFICER INFORMAIION)**

ARTICLE II  
PUPROSE

The purpose of the Wyandotte County 4-H Council is to aid in the development of all county 4-H youth programs approved by the Wyandotte County Extension Council Executive Board, by giving leadership to the planning and conducting of educational events and activities, volunteer leader training, and teen leadership development.

ARTICLE V  
ELECTION OF OFFICERS

Section 1. Election of Wyandotte County 4-H Council officers shall be conducted at the October meeting each year.

ARTICLE VI  
OFFICERS & THEIR DUTIES

Section 2. The President shall preside at all Wyandotte County 4-H Council meetings.

- a) The President shall be an ex-officio member of all committees except the nominating committee.
- b) Any duly elected 4-H Council representative 12 years or old at the time of council elections, may be elected to the office of President.
- c) The President has authority to delegate other duties to council officers as may be needed.

Section 3. The Vice-President shall preside in the absence of the President and shall perform other duties as are delegated to him or her by the President.

Section 4. The Secretary shall keep an accurate record of all meetings of the Wyandotte County 4-H Council and of the executive committee meetings. A copy of the minutes shall be sent to all members at least fourteen (14) days prior to the next meeting; publication of the minutes in the monthly 4-H newsletter shall be sufficient compliance. Copies of minutes shall be maintained in the Wyandotte County Extension Office. The Secretary shall perform other duties as are delegated to him or her by the President.

Section 5. The Treasurer shall receive all money of the Wyandotte County 4-H Council and shall maintain an accurate record of the receipts and expenditures, and shall pay out only such funds as are authorized by a majority vote of the Wyandotte County 4-H Council. All receipts and expenditures shall be presented to the Wyandotte County 4-H Council at each meeting thereof. The treasurer's records shall be maintained in the Wyandotte County Extension Office. The Treasurer shall serve as chairperson of the Finance Committee, and shall perform other duties as are delegated to him or her by the President.

Section 6. The Reporter shall prepare articles and press releases about Wyandotte County 4-H Council activities, for submission to the press and media, as necessary. The Reporter shall perform other duties as are delegated to him or her by the President.

Section 8. The five officers shall constitute the Executive Board of the Wyandotte County 4-H Council, and they shall select three adults from the membership of the Council, within thirty (30) days of the election of officers, to serve as their advisors, and the composition of the entire Executive Board shall be made known to the Council. The Executive Board may meet as needed. Communications via email or conference calls shall be sufficient compliance.