



Wyandotte County 4-H Clubs Standards

Year _____

Club: _____

Leader: _____

Leader: _____

4-H Club Recognition Plan

Traditionally in Kansas 4-H, charters were issued to new 4-H clubs upon completion of certain requirements. Each year after that, the clubs could earn seals to place on their charter document, by completing additional activities. The more that was accomplished, the higher the "color" of the seal: white, red, blue or purple.

In the 1980s, the statewide criteria for earning seals were phased out and counties were allowed to set their own criteria for recognizing the accomplishments of their 4-H clubs.

Now, as we begin the second century of 4-H in Kansas, the Wyandotte County Extension Council 4-H Project Development Committee has established criteria for once again recognizing and rewarding the accomplishments of 4-H clubs in our county. The Basic Requirements for All Clubs are set out below.

On the pages following, you will find the requirements for being named an Emerald, Sapphire, Ruby or Diamond Club. Each club may try for any level without regard to levels previously earned. As a category is met, place an "X" in the space provided and give the information requested. Check frequently throughout the year to avoid missing any categories for the level your club is working to accomplish. Use the pages at the back of the form to provide additional information regarding your larger community service projects.

BASIC REQUIREMENTS FOR ALL CLUBS

- _____ 1. Have five or more members between the ages of 7 and 19 in your club.
- _____ 2. Have a community leader or leaders.
- _____ 3. Organize the club with the following officers: President, Vice President, Secretary, Treasurer (OR Secretary-Treasurer), and Reporter.
- _____ 4. Plan and hold at least 8 regular meetings during the 4-H year. The 4-H year begins on October 1st and runs through the following September 30th.
- _____ 5. Prepare a program for each month in the 4-H year. Write the programs in the Secretary's Record Book.
- _____ 6. Turn in the club's Treasurer's Record Book, with supporting documents, to the Extension Office by November 1st of each year.
- _____ 7. The cumulative member attendance rate for the year will be more than 50%. For example, half of the membership needs to attend half plus one of the club meetings.
- _____ 8. Turn in the club's Secretary's Record Book and this form to the Extension Office by the same date as the club members' record books are due.

Basic Requirements for "Emerald Club"

_____ 1. Hold at least 9 regular meetings.

Number held: _____

_____ 2. Encourage 4-H members to exhibit at a county fair or a county 4-H show.

Number exhibiting: _____

Number of exhibits: _____

_____ 3. Have one or more official representatives attend each meeting of the county 4-H council.

Number of meetings at which your club was represented: _____

_____ 4. Have a club by-law and constitution.

Date approved: _____

_____ 5. As soon as possible after the monthly programs are planned, provide a copy of the program to each family represented in the club.

Number of families receiving a copy: _____

_____ 6. Fulfill any six of the "Optional Activities." List the numbers of the options selected:

Also be sure and complete the information requested in each of those numbered paragraphs

Basic Requirements for "Sapphire Club"

_____ 1. Meet all guidelines for an "Emerald Club." (Be sure and complete the paragraphs in that section, too).

_____ 2. Hold at least 10 regular meetings.

Number held: _____

_____ 3. Have at least one member, 4-H age 13 or older, be actively enrolled in the Leadership project.

Name(s) of members so enrolled: _____

_____ 4. Present one or more demonstrations or illustrated talks at County Club Day or County Fair; or have 2 or more members give a demonstration before a non-4-H audience. Give details:

Name	Contest
_____	_____
_____	_____

_____ 5. Have a majority of officers attend a county 4-H officer-member training session; or clubs offer a training session; or individual clubs hold a separate meeting for newly elected officers to provide training regarding various offices.

Those in attendance:

___ President ___ Song Leader

___ Vice President ___ Recreation Ldr.

___ Secretary ___ Historian

___ Treasurer ___ Parliamentarian

___ Reporter

_____ 6. Have an adult advisory committee, at the discretion of the club's leaders.

Names of members:

- _____ 7. Fulfill any 10 additional "Optional Activities," other than numbers 1 and 2. List the numbers of the options selected:

Also be sure and complete the information requested in each of those numbered paragraphs.

Basic Requirements for "Ruby Club"

- _____ 1. Meet all guidelines for a "Sapphire Club." (Be sure and complete the paragraphs in those sections, too).
- _____ 2. Hold at least 11 regular meetings.
Number held: _____
- _____ 3. Have two or more members, 4-H age 13 or older, be actively enrolled in the Leadership project.
Name(s) of members so enrolled:

- _____ 4. Participate in two or more sections of the County 4-H Club Day. (Optional Activity #3 – complete the information under that paragraph.)
- _____ 5. Plan and carry out a group project in

one or more of the areas listed in Optional Activity #5 – complete the information under that paragraph.

- _____ 6. Fulfill any 14 additional "Optional Activities" other than numbers 1, 2, 3 and 5. List the numbers of the options selected:

Also be sure and complete the information requested in each of those numbered paragraphs.

Basic Requirements for "Diamond Club"

- _____ 1. Meet all guidelines for a "Ruby Club." (Be sure and complete the paragraphs in those sections, too).
- _____ 2. Hold at least 11 regular meetings.
Number held: _____
- _____ 3. Plan and present a model meeting during the current year. (Optional Activity #31 – complete the information under that paragraph.)
- _____ 4. Perform some service to the community or participate in community resource development.

(Optional Activity #6 – complete the information under that paragraph.)

- _____ 5. Fulfill any 16 additional "Optional Activities" in addition to numbers 1, 2, 3, 5, 6, and 30. List the numbers of the options selected: _____

Also be sure and complete the information requested in each of those numbered paragraphs.

Optional Activities

To qualify as a "Emerald," "Sapphire," "Ruby," or "Diamond Club," a club shall meet the basic requirements for the level of recognition desired, plus a specified number of the Optional Activities listed below. The number of "Optional Activities" required for each level of recognition is as follows:

- Emerald Club: any 6 Optional Activities.
- Sapphire Club: Optional Activities numbered 1 and 2, plus ten other additional activities.
- Ruby Club: Optional Activities numbered 1, 2, 3 and 5, plus fourteen other additional activities.
- Diamond Club: Optional Activities numbered 1, 2, 3, 5, 6 and 30, plus 16 other additional activities.

_____ 1. Present one or more demonstrations or illustrated talks at County Club Days or County Fair; or have 2 or more members give a demonstration before a non-4-H audience. Give details:
4-H Member's Name Contest

_____ 2. Have a majority of the officers attend a 4-H Officer-Member Training session or clubs offer a training session; or individual clubs hold a separate meeting for newly elected officer to provide training regarding various offices. Those in attendance.

President _____; Vice President _____; Secretary _____; Treasurer _____; Reporter _____; Song Leader _____; Recreation Leader _____; Historian _____; Parliamentarian _____

_____ 3. Participate in two or more sections of the county 4-H Club Days other than the demonstration or illustrated talk section. Give the number of entries in each section: Model Meeting: _____;

Public Speaking _____; Project Talks _____; Readings _____; Impromptu Speaking _____; Vocal Music _____; Instrumental Music _____; Piano Solos _____; Dance _____; Skits _____; Other _____.

_____ 4. Have a parents' night or program.
 Date held: _____ (Give details in the minutes for the month.)

_____ 5. Plan and carry out one or more group projects such as safety, health, conservation of natural resources, recreation, people-to-people, emergency preparedness, citizenship, ecology, pollution control, or other similar activity. Complete "Report of Club Project Work" – form available at the end of this packet.

_____ 6. Perform some service to the community, such as present program for another (not 4-H) organization, assist persons less fortunate, assist with some worthy cause, help in a community enterprise, or participate in community resource development. Complete "Report of Club Project Work" – form available at the end of this packet.

7. Have three or more 4-H members participate in a county, district or state judging school or contest. List the members' names and the contest/school:

Name School/Contest

8. Have an achievement program at a regular or special 4-H meeting to bring the accomplishment of the club and of the members to the attention of the people in the area. Date held: _____ (Give details in the minutes for that month.)

9. Hold a club project tour or club fair. Date held: _____ (Give the details in the minutes for that month.)

10. Cooperated with county Extension agents or the elected 4-H representative in organizing a new 4-H club. Give name of club and how you helped. Furnish or present a program to explain and promote 4-H at one or more schools. Give name of schools(s) and type of promotion.

11. Have a window display promoting some phase of 4-H work. Date displayed: _____ Place: _____

12. Have a banner and/or booth at the county fair promoting some phase of 4-H work. Theme: _____

13. Have a 4-H float in a parade.

Date: _____

Parade _____

Theme: _____

14. Have an exchange meeting or other event with another 4-H club in the county or in another county.

Date: _____

Club: _____

15. Participate in 4-H Sunday observance. Describe your club's participation:

16. Have 4-H members participate in a county camp. Number attending: _____

17. Have 4-H members participate in two or more county events not included in any other optional activity, such as Style Revue, Dog Shows, Spring Beef Show, Flower Lawn & Garden Shows, Rabbit Show, Poultry Show, and Handpet Show. List events:

18. Have some exhibits from your club at the Kansas State Fair in the current year. Number of 4-H members making exhibits: _____
Number of exhibits: _____

19. Have 4-H members participate in the Kansas State Fair in ways other than exhibiting project work, including, but not limited to, demonstrations and illustrated talks, show and share, modeling, narrating the style review, etc. List the 4-H members and their participation:

20. One or more project leaders in the club conduct individual 4-H member evaluation conferences with a majority of the 4-H members in his/her group. Give the names of leaders who conducted such conferences:

_____ 21. Make a membership contribution to the Kansas 4-H Foundation (donation form is available in the Kansas 4-H Journal). Date sent: _____

_____ 22. Make a contribution to the county 4-H program to help support activities such as the county achievement program, or to help defray the costs of county camp, summer trip, Discovery Days, Citizenship Washington Focus, IFYE. Name of fund contributed to and amount:

_____ 23. Make a contribution to help support research for cures for cancer, tuberculosis, heart disease, Leukemia, Muscular dystrophy, multiple sclerosis, or similar drives. Give name of funds and amount:

_____ 24. Increase the number of 4-H members in the club as follows: Emerald ribbon club: 2%; Sapphire ribbon club: 5%; Ruby & Diamond ribbon club: 10%. Number last year ____; Number this year ____; % increase ____

_____ 25. Have one or more older 4-H members attend a training meeting for camp counselors and/or camp program assistants, and assist with a day camp or county camp. Give names of those who did this: _____

_____ 26. Take an educational one-day trip or tour. Date of trip: _____
Briefly describe nature of trip/tour:

_____ 27. Visit people in a rest home, providing a program and/or mementos of the visit for them. Describe what you did:

_____ 28. Plan and present a model meeting during the current year (information on how to give a model meeting and judging criteria are available from the Extension office). Date meeting presented:

_____ 29. FACS judging, and Quiz Bowl, Photography judging and quiz bowl, livestock judging, horticulture judging, horse judging, hippology and horse quiz bowl, or dog quiz bowl, cattle judging, rabbit or poultry judging. List members names and contest:

_____ 30. Complete any two self-determined goals that have been pre-approved by the county Extension office. Give information about each:

_____ 31. Have a family in your club serve as a host family for IFYE or participate in a rural-urban cultural exchange. Name of hosting family or date of exchange:

_____ 32. Have club members plan and hold a fund raiser for club or charity. Date:

_____ 33. One or more members take part in a state shooting sports event, archery state event, hunting, fishing and fur harvesting.

Name _____ Date _____

_____ 34. Two or more members volunteer to help by being a judge's helper _____, runner for a judge, or superintendent, announcer for Parade of Champions _____, serve as a Jr.

Superintendent in a specific area:
Member _____ Job _____

_____ 35. Have one or more members participate at county project fairs.

Name _____ Project _____ Date _____

_____ 36. Have one or more members attend Space Tech Experience, Photo Adventure Camp, Geology Field Trip, Discovery Days, KS Youth Leadership Forum, Make It With Wool Contest, or Kansas Jr. Livestock Show.

Member Show Date

_____ 37. Four or more members help with county fair set-up _____ or clean up

Names:

REPORT OF CLUB PROJECT WORK

Form may be completed by club leader, but questions should be answered by the club members

This report is for (check one):

- Club Project – Optional Activity #5
- Community Service – Optional Activity #6
- Self determined goal

Give enough details to make your work clear to anyone who is not familiar with what you did.

Name of Club project _____ Number taking part in the project _____

What was your project or service? Be specific.

What did the club members do to plan for and get ready to do this project or service? Be specific.

What did the club members do to carry out and complete the project or service? (Include club and public presentations)

What was the best thing about planning and doing this project or service?

What might you do differently if you were to do this project/service again?

Do you consider this project/service a success? Briefly explain why.

Leader assisting: _____

Junior leaders assisting: _____

Members of the club project committee, if special committee was appointed:

_____	_____
_____	_____
_____	_____
_____	_____

Use additional pages if needed

